

Union County Airport Authority Agenda Feb. 11-2020

Meeting

1. Call to order -4:00PM (Ken Denman – Excused)
2. Minutes of the Jan. meeting
3. Treasures Report, Invoices presented for payment, (Transition to contract relationship completed, I think,?)

Presidents Report

- District 7 Roofing, Report on roof performance
- Offer document and easement language being prepared for offer on the approx. two acres of land in the Chestnut Crossing development. Status
- Concrete pads project, Contacted Jordan's for follow up on removal of asphalt and sealing of the joints following our Jan. meeting. They agreed to address both issues when weather "breaks".
- Liability Ins renewal, application for renewal has been filed.
- (Motion to go into executive session for discussion of potential legal issues, and land acquisition, if needed?)
- Acknowledgement of contribution and expressions of appreciation. Follow up recommendation related to Jim Mitchell's resignation

Committee reports

- * Snow and ice removal / update
4. Consultant's report; Woolpert, Greg Shuttleworth, Tyler Bicknell (status of grant projects State and Fed), ACP should be "closed out". Evaluation of Night approaches mitigation.
 5. SkyVista / AP manager report
(Tee hangar repairs, Leases update, other.)
 6. IT upgrades Discussion with Wade regarding batch download of files to the "cloud", Requested a county quote on video conf equipment. See attached.
 7. Other business

8. Next meeting 3-10-2020

9. Adjourn

WOOLPERT PROGRESS REPORT

February 11, 2020

The following is a summary of items/task we worked on during the past month.

1. Worked on plans for Taxiway Rehabilitation and Lighting. Proposed milling ½" asphalt with 2" variable overlay, taxiway lighting for taxiways A, B, C, D and E. Preliminary Engineer Construction Estimate \$742K. Included Additive bid 1 that includes the apron area not addressed previously. Preliminary Engineer Construction Estimate \$88k. Submitted plans to ODOT BlackCat have not received comments.
 - Upcoming dates:
 - Advertising for bidding Feb. 16th and 23rd.
 - Prebid Meeting Feb 26th at 11am.
 - Bid opening March 9th at 4:00pm.
2. **Chestnut Crossing Development.** Reviewed preliminary plans for impacts for possible exclusion of avigation easements. It appears that possible houses would not penetrate and proposed trees for the neighborhood would not grow to the heights required to penetrate.
3. Emailed Roy Currie, FAA Airspace Program Evaluation Specialist again regarding the nighttime approaches have not received an update will provide once received.



UNION COUNTY AIRPORT AUTHORITY
MINUTES
FEBRUARY 11, 2020

The Union County Airport Authority held its regular monthly meeting on Feb. 11, 2020. This meeting was held at the Union County Airport, 760 Clymer Road, Marysville, Ohio and was called to order by President John Popio at 4:03 pm. Mr. Philip LaPointe and Mr. Shaun Bailey were the only other members present. Excused or absent members were Mr. Ken Denman, Mr. Bruce Rausch, Mr. Bob Chapman, and Mr. Jim Mitchell. Guests present were Mr. Tyler Bicknell for Woolpert, Mr. Thayne Gray from the Union County Prosecutor's office and Mr. Dave Holden from Skyvista. Since there weren't enough members present for a quorum the board could not conduct official business but did discuss the following issues.

The board agreed to pay the attached list of bills since they were all allowable and budgeted for in this year's budget.

Mr. Popio reported that he contacted Jordan's Concrete and they will come back out when weather permits and take care of the sealing and other issues regarding the concrete pad they did in December. He stated that the liability insurance has been filed and all is good with that. He contacted Wade Branstiter at the Auditor's office and got a quote for a camera for the desktop computer of less than \$200. This hopefully will allow better access for teleconferencing in the future. He also reported that Mr. Jim Mitchell (term will end 6-30-2020) wishes to resign as of February 11, 2020. Mr. Popio discussed the possibility of getting someone involved with the city to take his place. He felt this might foster more and better communication with the city. He will continue to work on this.

Mr. Gray attended the meeting to report on the progress or lack thereof on the land acquisition. There seems to be problems on both sides that he is trying to work out. He will try to get some resolution and report at the next meeting.

Mr. Holden from Skyvista reported that there are still 4 outstanding leases for the T Hangars. They have been contacted and three have now returned their lease. Mr. Popio stated that if the lease of the 4th is not returned soon they will be considered a month to month tenant and should be advised of that. Mr. Holden stated that there still some leaky spots in the roof that need to be addressed. He stated that he will also work with Mt Vernon Door to get repairs done on T Hangar doors. There are some issues with the pilot's lighting and he will work with Jess Howard to get these resolved.

Mr. Bicknell gave the report from Woolpert. (See Attached). Mr. Popio reminded him that we really need to get going on the Master Plan as soon as possible.

The meeting adjourned at 5:50 pm.

Respectfully Submitted,

Linda K Thrush
Secretary

February Bills

2020

Dayton Power and Light	\$ 479.60
	\$ 205.26
	\$ 317.05
	\$ 252.26
Drain Pro	\$ 185.00
Silco	\$ 125.50
Syntech	\$ 550.00
Taxes	\$ 1,492.96
	\$ 276.58
Blumenschein Lawn	\$ 678.00
Any Awos	\$ 125.00
Columbia Gas	\$ 820.09
Skyvista	\$ 1,650.50

UNION COUNTY AIRPORT AUTHORITY
SPECIAL MEETING MINUTES
FEBRUARY 25, 2020

The Union County Airport Authority held a special meeting on Tuesday, February 25, 2020. The purpose of this meeting was to discuss the purchase of the Chestnut Crossing Land. The following members were present for this meeting: Mr. Phillip LaPointe, Mr. Shaun Bailey, Mr. Bob Chapman, Mr. Bruce Rausch, Mr. John Popio and Mr. Ken Denman attended via speaker phone. Mr. Thayne Gray of the Union County Prosecutor's office and Mr. Steve Koenig were also present. The meeting was called to order at 4:08 p.m.

Mr. Chapman motioned to approve the minutes from the February 11, 2020 meeting. Mr. Bailey second. Motion passed. The attached list of bills was approved by the board as all were within budgeted parameters.

After discussion with Mr. Gray and members of the board Mr. Chapman motioned to purchase the approximately 1.75 acres as per the contract negotiated by Mr. Gray, the Union County Assistant Prosecutor with the condition that the land is owned by the Braun Holdings Chestnut Crossing LLC at time of closing which will be approximately June 12, 2020. The cost of this land will not exceed \$215,000. Mr. Bailey second. Motion passed.

Mr. Popio discussed the possibility of not having to meet on the regular meeting night of March 10, 2020. He will inform the board at a latter time if this meeting will be necessary.

Mr. Chapman motioned to adjourn this meeting at 5:00 p.m. Mr. LaPointe second. Motion passed.

Respectfully submitted

Linda K Thrush
Secretary

March Bills 2020

ValTech	\$ 69.36
Marysville City	\$ 408.61
	\$ 44.22
	\$ 70.32
	\$ 77.84
Custom Staffing	\$ 338.88
DP&L	\$ 471.08
	\$ 146.45
	\$ 385.66
	\$ 208.63
Skyvista	\$ 1,835.50